

# National Children's Study – Los Angeles

## Job Openings

We are looking for highly qualified and motivated people to join our National Children's Study Center at UCLA. This is a rare opportunity to join a team of nationally renowned researchers as we embark upon the largest study of children's health ever initiated in the United States.

The National Children's Study is a 20+ year nationwide longitudinal study of environmental influences on children's health and development funded by the National Institutes for Child Health and Human Development (NICHD). The goal of the study is to illuminate the root causes of many childhood and adult diseases, and the findings from the study will benefit all Americans by providing researchers, health care providers, and public health officials with data that can be used to develop prevention strategies, health and safety guidelines, and possibly new treatments and cures for disease.

Below is a list of positions currently available at the Los Angeles-Ventura Study Center:

**STUDY LOCATION COORDINATOR:** Seeking strong manager with outstanding interpersonal, communication and organizational skills to organize and manage all study activities of the NCS LA Study Center: assist in protocol piloting, survey design and implementation, oversight of population survey and biological and statistical data collection, study evaluation and all other study tasks including field office activities in Los Angeles. Liaise with the Los Angeles study staff from our data collection, birth visit and environmental data collection subcontractors.

Qualifications: PhD, DrPH or Masters degree with at least 7 years experience managing research studies in Public Health, Biological, Environmental, Social Welfare or Social Science; experience working with complex survey data, data management, quantitative and qualitative; experience coordinating the activities of a large research staff.

Interested candidates should apply for Job # H53296 at [http://jobs.healthcare.ucla.edu/02\\_home\\_app.html](http://jobs.healthcare.ucla.edu/02_home_app.html)

**HOSPITAL NEGOTIATOR:** Seeking individual with legal and hospital industry experience to serve as the primary liaison between the NCS and hospital management/staff with emphasis on hospital relations and hospital negotiations; the primary goal is to ensure the medical community's long term engagement in the NCS. The Hospital Negotiator will maintain communications with all hospital affiliates to ensure readiness and compliance with NCS protocols at each hospital where study participants in Los Angeles County may give birth; develop and implement memoranda of understanding and regular quality assurance procedures.

Qualifications: JD or MBA with strong working knowledge of hospital operations preferred; experienced MPA, MPP, MPH with negotiations experience will also be considered; experience in negotiation; strong organizational and communication skills.

Interested candidates may send inquiries and resumes to [ncsjobs@mednet.ucla.edu](mailto:ncsjobs@mednet.ucla.edu)

**RESEARCH NURSE:** Position requires individual with strong managerial and planning skills in addition to research experience in OB/GYN. The Research Nurse will develop and execute strategic plan for outreach to and retention of hospitals; secure support for and participation in the study; train, manage, supervise and lead team of nurses; serve as liaison between NCS-LA and the medical community.

Qualifications: BS Nursing, valid California RN license, clinical nursing/research experience in OB/GYN or related field.

Interested candidates should apply for Job # H49557 at [http://jobs.healthcare.ucla.edu/02\\_home\\_app.html](http://jobs.healthcare.ucla.edu/02_home_app.html)

**SENIOR COMMUNITY LIAISON:** Seeking bilingual community organizer with strong interpersonal and communication skills who can oversee and conduct outreach and engagement within the diverse environment of Los Angeles County. Incumbent will serve as liaison between the NCS-LAVSC and local community organizations; identify new community partners; actively form new relationships in the community, and maintain on-going community partnerships and

networks.; identify challenges, constraints or barriers to conduct the study in the local communities and will work with the project team to overcome these issues in order to maintain over recruitment and retention over the long term.

Qualifications: Master's in Public Health, Biological, Environmental, Social Welfare or Social Science; experience conducting community outreach in areas with culturally diverse populations; familiarity with Los Angeles County, the local health system, and experience as a liaison with diverse community organizations within the county; strong oral and written communication skills. Bi-Lingual preferred.

Interested candidates should apply for Job # H53010 at [http://jobs.healthcare.ucla.edu/02\\_home\\_app.html](http://jobs.healthcare.ucla.edu/02_home_app.html)

**COMMUNITY LIAISON:** Position requires outgoing hands-on individual to represent the NCS-LAVSC with local community organizations to educate the public on the mission of the NCS; identify, coordinate, and schedule community outreach activities by evaluating the needs specific to individual neighborhoods and community groups; develop and maintain effective partnerships with community constituents, local governmental agencies, community-based organizations, faith-based organizations, and school personnel; supervise and prioritize assignments of the Community Field Associates.

Qualifications: BA/BS degree, Biological, Environmental, Social Welfare or Social Science; knowledge and experience in working with diverse communities of Los Angeles County, and in grassroots community organizing; strong communication and interpersonal skills, and supervision experience. Bi-Lingual preferred.

Interested candidates should apply for Job # H53901 at [http://jobs.healthcare.ucla.edu/02\\_home\\_app.html](http://jobs.healthcare.ucla.edu/02_home_app.html)

**COMMUNITY FIELD ASSOCIATE:** Position will participate and assist in outreach and engagement within the diverse environment of Los Angeles County; assist in the planning and presentation of public events and conduct outreach for the study; act as a point of contact between the NCS-LA and local community organizations.

Qualifications: High School diploma or GED; strong interpersonal skills; ability to assist in facilitating public meetings and other public forums, and to create engaging displays and public education materials. Bi-Lingual preferred.

Interested candidates should apply for Job # H53887 at [http://jobs.healthcare.ucla.edu/02\\_home\\_app.html](http://jobs.healthcare.ucla.edu/02_home_app.html)

**IT COORDINATOR:** Position requires individual with technical background to provide IS expertise for the Study Center: design and manage websites and operational information management systems; coordinate social media outreach efforts for the study; provide IT support for the NCS-LAVSC equipment and staff, and assessing technology needs and upgrading systems; oversee the security certification process for the study.

Qualifications: Degree in computer science or equivalent work experience; experience designing and managing websites and operational information management systems; strong problem solving skills.

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**COMMUNICATIONS COORDINATOR:** Position requires highly motivated and self-directed individual with understanding of Los Angeles demographics to develop and manage the communications/marketing plan for recruitment in the study. The Communications Coordinator will direct, conceptualize and execute the short-term and long-term strategic planning and marketing strategies that serve to optimize the recruitment and retention process for the study; develop a strategy and manage the dissemination of information to major media outlets and the overall public relations/communications media strategy.

Qualifications: Master's degree in communications or relevant discipline, plus five years professional experience in public health communications; knowledge of principles and practices of public relations, health communication practices, media and governmental relations within a research university setting; previous public/media relations experience; strong writing and communication skills.

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